

UofL Health – UofL Hospital PGY1 Program Completion Requirements

PGY1 Resident: _____

Pharmacademic/Evaluations	Date Completed
Resident has documented all general residency, core, longitudinal and elective LE goals within electronic files and Pharmacademic	
Resident has achieved at least SP or ACH on all required and elective program core rotations, longitudinal rotations and elective rotations	
Resident has successfully ACH-R >80% of required and elective ASHP goals/objectives with no active “Needs Improvement”	
Resident has completed all required self-evaluations for orientation, staffing (Q1-3) and teaching (Q1-3) longitudinal rotations.	
Resident has completed all preceptor and LE evaluations for all monthly and longitudinal rotations.	
Resident has initial and all quarterly mentor, development plans documented	
Orientation/HR	Date Completed
Licensure by September 1st	
BLS/ACLS certification	
All required KNOW modules and sterile compounding annual competencies	
Research	Date Completed
Resident has successfully completed residency research project including: <ul style="list-style-type: none"> • IRB • Data collection/statistical analysis of results • Abstracts (ASHP MCM, Great Lakes) • ASHP MCM poster • GLPRC platform presentation • Final write-up with manuscript formatted and appropriate for submission to journal of choice 	
Teaching	Date Completed
Resident has successfully completed the SUCOP teaching certificate program and submitted final teaching portfolio (see certificate from SUCOP)	
Resident has successfully completed a 1-hr CE program for UofL Health	
Resident has completed at minimum 6 pharmacy in-services to a variety of audiences	
Drug Information	Date Completed
Resident has successfully completed three Journal Club presentations	
Resident has successfully completed medical writing project (policy/protocol revision, case report, drug info question, etc.)	
Resident has successfully completed a performance/quality improvement project	
Resident has successfully completed the required newsletter articles (Bugs N Drugs or P&T)	
Resident has successfully completed a medication use evaluation	
Staffing	Date Completed
Resident has completed all staffing/service commitment responsibilities (2 holidays, ~17 weekends, ~36 3-7pm shifts)	
Resident has completed a sufficient number of hours/days to complete the residency program (see PTO spreadsheet, schedule)	



Administration/General Requirements	Date Completed
Resident has attended and participated in required resident meetings (staff meetings, Residency Advisory Committee (RAC), Subcommittee of Antimicrobial Stewardship (SAS), Pharmacy & Therapeutics (P&T), monthly resident meeting, etc.)	
Resident has completed code call	
Resident has successfully participated and taken minutes in P&T and SAS meetings	
Resident has documented monthly duty hours	
Resident has completed resident job for the year (JC, recruitment, community service, etc.)	
Resident has completed the exit evaluation and exit meeting with RPD	

The program will not award a Residency Certificate more than six months beyond the official completion date of the Residency Program. Residents wishing to stay for a PGY2 residency are expected to have received their certificate prior to starting their second year. Should the specialty resident not have a PGY1 Pharmacy residency certificate on the date that the residency begins, they will have **30** days to get the certificate or lose their PGY2 residency position.

Resident: _____

Residency Program Director: _____

Date: _____